



# Rotorua Boys' High School

PRINCIPAL: A.C. GRINTER BA(Hons), DipTchg

15 February 2021

To All Parents/Caregivers

## Re : Covid-19 – Alert Level 2

Ngā mihi nui ki a koutou me te tangi hoki ki a rātou kua riro atu

Further to the Government's announcement that all of New Zealand excluding the Auckland Region would operate as from midnight on Sunday 14 February 2021 at Alert Level 2, the situation for our school is as follows:

1. School is open to everyone and all students must attend.
2. Schools are not classified as gatherings and a range of events and activities can still go ahead
3. Face coverings are not required at school or on any school transport, including chartered buses hired by the school.
4. Sick students and staff must stay at home.

In addition, I can advise that the school has in place a robust contact tracing system.

Further, I have asked our Senior Leadership Team to make preparations relative to online learning. To this end, Teachers of Year 9 House Groups are to scope what students in their House Group may not have access to :

- a) a device at home, or
- b) connectivity at home

In the Hostel our Alert Level 2 action plan has been put in place and activated.

Finally, a copy of our Alert Level 2 plan for our school is attached and this too has been activated.

Let us all hope that after these 72 hours there will be a reduction to the Alert Level and our school can return to normal operations.

Ngā mihi nui

**A.C. Grinter**  
Principal



## ROTORUA BOYS' HIGH SCHOOL

### COVID-19 Health and Safety Plan - Alert Level 2

1. All students at House Group time to receive the Health and Safety Guidelines for Alert Level 2
  - Guidance document for House Group Teachers to be distributed
2. HG Tutors to monitor student health with the following questions:
  - Have you been unwell with a sore throat, sneezing or runny nose, fever, coughing or trouble breathing in the last 24 hours?
  - Have you been in contact with a confirmed or suspected case of Covid-19?
3. Normal bell times will operate
4. Maintain good hygiene practices by regularly washing hands with water and soap or the hand sanitiser provided
  - Visual iconography to be distributed
5. When using the alcohol based hand sanitiser, ensure to allow suitable time for it to dry fully
6. Avoid touching any surface until hands are dry
7. Classrooms will be cleaned by our cleaners at the end of each day and each desk disinfected
8. Each classroom is also provided with disinfectant spray to clean surfaces as required.
9. Barriers have been set up at student counter and reception to promote physical distancing
10. Drinking fountains will be disinfected and cleaned twice a day
11. Shared equipment, including shared iPads should be cleaned at the end of each day. Wipes will be available for iPad cleaning. Dunk bins and towels will be positioned at Gym, Basketball Court and Rugby Hub for sports equipment.

#### Entering Classroom

1. Each classroom to have hand sanitiser, paper towels and tissues available
2. Sanitiser and disinfectant bottles will be refilled everyday
3. Tables / seating will be spaced no closer than 1 metre apart where at all possible
4. Students are not required to line up outside
5. Enter the room and be seated immediately

#### Inside Classroom

1. Maintain a 1 metre physical distance from people if possible
2. Cough or sneeze into your elbow or tissues (put tissues in the bin immediately)
3. Any student displaying health concerns will be referred to the nurse who will decide if that student should be sent home or stay in class/returned to class.
4. Use your own equipment or that supplied by the teacher only
5. Wash and dry your hands thoroughly after using the bathroom
6. Send an email to [staff-referrals@rbhs.school.nz](mailto:staff-referrals@rbhs.school.nz) for students that are not adhering to the expectations of good hygiene and physical distancing or for any behaviour concerns

#### Exiting Classroom

1. Clean hands using the sanitiser provided
2. Stand behind your desk and wait for the teacher to release the class
3. The Period 5 teacher to leave chairs down to allow desks to be sanitised

**Interval and Lunch Break**

1. Maintain physical distancing where at all possible
2. Maintain personal hygiene at all times (clean hands using the sanitiser provided / soap and water, and cough or sneeze into your elbow or tissues).
3. Do not share food or drink bottles
4. Spacing of 1 metre to be observed by boys queuing

**School Bus**

1. Students must enter and exit through the front door (not rear door).
2. No person to be seated in the seats directly behind the driver
3. Sit 1 metre apart where possible

**Co-curricular Activities**

1. Attendance must be formally recorded using the 'Co-curricular Attendance Form' for ALL players and coaching staff present. Team Manager to keep these records and hold until further notice from SMT
2. Directors of Sport to clean and disinfect shared sporting equipment each day
3. All trainings to be held on school campus

**Visitors and Vehicles**

1. The school front gates will remain locked to reduce the number of visitors on campus
2. Essential visitors only should enter the school campus
3. All visitors to be recorded at the front office
4. All visitors should maintain a 2 metre distance from members of our school bubble
5. Staff need to use their pin to access the school campus via the barrier arm
6. Students can access the Student Carpark via the back gates
7. A barrier will prevent vehicles entering through the back gates moving past the roundabout and the student car park

**A.C. Grinter**  
**Principal**

15 February 2021